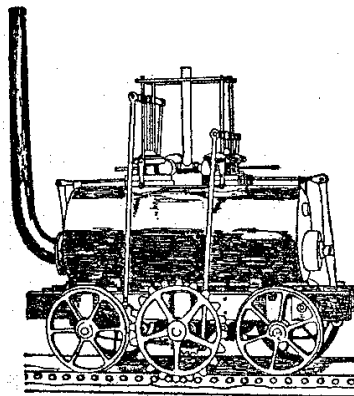


**Middleton Railway Trust Ltd.**

**Company Rules**

---

**(Eighth Revision)**



Issued by the Council  
July 2017

To Operate From  
2<sup>nd</sup> September 2017

---

# **Middleton Railway Trust Ltd.**

## **Company Rules (Eighth Revision)**

v8.7 – Issued by the Council July 2017

### **Introduction**

This rule book sets out the rules that will apply to all members of the Middleton Railway, so as to govern basic behaviour within the organisation. In this respect this rule book differs very substantially from the seventh revision, which also governed the actions of members or other persons taking any part in the management or operation of the railway. Since there is now a requirement for all such people to have undertaken an appropriate induction procedure, the framework for the detailed regulations which govern various aspects of safety in the operation of the railway, including engineering work and the operation of trains, are now documented separately.

In these rules, and also in the regulations, the terms and definitions below are used. Any reference to a person uses the masculine form, however will be taken to mean any gender. Any reference to train means any single locomotive, single vehicle or combinations and multiples of these.

<b>Duty Manager</b>	Any member, appointed by the Council, who manages the site when open to the public
<b>Member of the Public</b>	Any person who is not working on the railway
<b>Passenger Train</b>	Any train on which members of the public are permitted to travel
<b>Goods Train</b>	A train formed of vehicles that may not carry passengers
<b>Senior Engineer</b>	Any of those appointed by the Council as Civil Engineer, Mechanical Engineer, Electrical Engineer, Traffic Manager or Safety Officer
<b>Appointed Person</b>	a Senior Engineer, Duty Manager or any person appointed by the Council as a deputy to a Senior Engineer or Duty Manager
<b>Officer of the Railway</b>	Any member of the Council, or any Appointed Person

1. The Council authorises and publishes rules and regulations to govern all of the activities that are involved in the operation of the railway. These rules and regulations include induction procedures to inform members of the requirements for participating in the various activities that are involved in the operation of the railway. Only those members of the railway who have completed the appropriate induction procedures, and who are therefore aware of the requirements of the rules and regulations, may participate in any of the activities that are involved in the operation of the railway.
2. No member of the railway may utilise the name of the railway to attempt to promote any form of business or other activity without prior written permission of the Council.
3. No member of the railway shall make personal gain out of any project or activity undertaken by the company or the association.
4. Members of the railway must not conduct themselves in any fashion, or take any action, that would be likely to bring the name of the Company or of the Association into disrepute.

5. Members of the railway must not waste, wantonly destroy or appropriate to their own use any property of or in the possession of the Company, the Association or any other members of the railway or its staff.
6. Members of the railway must not place any order for goods or services in the name of the railway, the Company or the Association unless they have been authorised to do so by the council. Any persons placing such orders without authorisation may be held personally liable to meet the costs of the goods or services so ordered.
7. Items of rolling stock for the railway may only be ordered by the officers of the railway through official channels, and members of the railway must not order, bring or send items of rolling stock to the railway unless they have been authorised in advance by the Council to do so.
8. Under the provisions of article 12 of the Company's Articles of Association, the Council has the power to expel any member of the railway for breaches of these rules, and it will treat this power as being particularly applicable to any breaches of rules 2 to 7.
9. Since "Safety first" must be the prime concern of all persons associated with the operation of the railway, members of the railway must not expose themselves or any other person to danger. In particular, they must not attempt to alight from or join a train in motion, and if they have not received training concerning the dangers associated with the railway tracks they must keep clear of these tracks.
10. Members of the railway must prevent as far as possible exposure to danger on the part of other persons, and must warn any others who might attempt to alight from or join a train in motion, or who fail to stay clear of the railway tracks, or who are otherwise neglecting to take proper care.
11. If any member of the railway becomes aware of any obstruction upon, defect in or damage to the line or the works of the railway, or any other unsafe situation, they must report it urgently to any member of the railway staff. If they see a train approaching such an obstruction, defect or damage they must signal to the driver to stop, either by holding both arms straight up above their heads, or by waving violently any red-coloured object or any light.
12. If any member of the railway observes a person who appears to be trespassing or otherwise misbehaving on the premises of the railway with criminal intentions, then they should summon the police immediately to take appropriate action. If such a person does not appear to have criminal intentions, then the member of the railway should instead report the situation as soon as possible to any member of the railway staff.
13. In the event of any accident, no member of the railway may make any statement which might be construed as an admission of liability, except as part of the proceedings of any official enquiry which may subsequently be made into the causes of the accident.

Published by the Middleton Railway Trust Ltd, The Station, Moor Road, Leeds, LS10 2JQ.

Registered Charity No. 230387.