Middleton Railway Trust Ltd.
Safety Management System – Index Document

Revision History

This is version 4.0 of this document, dated October 2017.
Version 3.0 was dated March 2015.
Version 2 was dated May 2012.
Version 1 was dated March 2007.

Introduction

The purpose of this index document for the Middleton Railway's Safety Management System is to list the permanent documents that make up the system, and to identify the current version of each. Where appropriate it also describes the revision history of the documents.

This index does not include temporary documents, such as special traffic notices.

The Documents

1. The Safety Management System Master Document.
The current version of this document is identified as version 4.0, and it is dated October 2017.

2. Policy Directives.
The policy directives are indexed separately, and that separate index should be consulted for details of the current status of each directive.

3. Framework for Risk Assessments.
The current version of this document is the one identified as the revision for 2004 operations, and it is dated 22nd June, 2004.

4. Risk Assessment.
The current version of this document is the one identified as being as at March 2006, and it is dated 31st March, 2006.

5. Company Rules.
The current version of this document is identified as the eighth revision, and it is dated as issued by the council in July 2017, to operate from 2nd September 2017.

6. General Regulations.
The current version of this document is identified as the eighth revision, and it is dated as issued by the council in July 2017, to operate from 2nd September 2017.

7. Train Operating Regulations.
The current version of this document is identified as the eighth revision, and it is dated as issued by the council in July 2017, to operate from 2nd September 2017.

8. Briefing of Changes to the Train Operating Regulations. The current version of this document is identified as version 8.7.

9. Work Instructions.
These have been issued to accompany the Train Operating Regulations. They are indexed separately, and that separate index should be consulted for details of the current status of each set of instructions.

10. Rules & Regulations Feedback Form. This document does not carry a version number, and it is undated. It is available in paper form, or electronically in two formats: a pdf version for printing out and filling in manually, or a Word version for downloading and completing electronically.

11. Volunteers' Handbook.
The current version of this document is actually version 3, but the document itself does not carry a version number. It is dated as issued in February 2010.

12. Induction Procedure for New Staff.
The current version of this document is actually version 4, but the document itself does not carry a version number, and it is undated.

13. Induction Course for New Staff.

The current version of this document is actually version 4, but the document itself does not carry a version number, and it is undated.

14. Induction Record Sheet for New Staff.

The current version of this document is actually version 3, but the document itself does not carry a version number, and it is undated.

15. Safety Guide for Casual Staff.

The current version of this document is actually version 1, but it does not carry a version number, and it is undated.

16. Emergency Plan.

The current version of this document is identified as version 4, and it is dated March 2012.

17. Summary Emergency Procedures.

The current version of this document is identified as version 1.0, and it is dated March 2015.